

PRIVACY & SECURITY POLICY

1. PRIVACY POLICY

- 1.1. Any information which you provide to Alchemex Pty Ltd, whether on any forms you complete or through this web site, and any information which Alchemex (Pty) Ltd have about you will be regarded by Alchemex (Pty) Ltd as personal information and, subject to the Terms and Conditions, be treated as confidential.
- 1.2. No personal information will be disclosed to third parties without the user's permission; however, Alchemex (Pty) Ltd may share personal information with business partners.
- 1.3. Alchemex (Pty) Ltd gathers and will be in possession of the following private and personal information of users:
 - 1.3.1. Information provided by the user voluntarily
 - 1.3.2. Information automatically provided (e.g. cookies) - this information is gathered to improve the efficiency of your browsing on the Alchemex (Pty) Ltd web site. Cookies are harmless to computer and do not carry viruses.
- 1.4. By using this web site the user consents to the following:
 - 1.4.1. Alchemex (Pty) Ltd may use your personal information for communication purposes from time to time. Users may request to be removed from any communication system at any time;
 - 1.4.2. Alchemex (Pty) Ltd may use user's information for statistical purposes;
 - 1.4.3. Alchemex (Pty) Ltd may use your personal information in the ordinary course of its business and for promotions and marketing.
 - 1.4.4. Alchemex (Pty) Ltd retains the copyright in databases of personal information of users; and
 - 1.4.5. Alchemex (Pty) Ltd may share user's information with business partners for commercial purposes.
- 1.5. By using this web site the user further acknowledges that:
 - 1.5.1. Alchemex (Pty) Ltd will release your personal information to a party if it believes that it is required by law or by a court to do so.
 - 1.5.2. Alchemex (Pty) Ltd will also disclose your personal information if it believes that this is necessary to prevent or lessen any unlawful or harmful actions

2. SECURITY OF INFORMATION

- 2.1. All reasonable steps will be taken to secure a user's information.
- 2.2. Where necessary, and whether applicable now or in the future, user's undertake not to divulge their user name and passwords to any other person
- 2.3. It is expressly prohibited for any person, business, or entity to gain or attempt to gain unauthorised access to any page on this web site, or to deliver or attempt to deliver any unauthorised, damaging or malicious code to this web site. Any person who delivers or attempts to deliver any unauthorised, damaging or malicious code to this web site or attempts to gain unauthorised access to any page on this web site shall be held criminally liable, and in the event that Alchemex (Pty) Ltd should suffer any damage or loss, civil damages will be claimed.